

J.R. Briggs Elementary School PTA  
Jrb-pta.org  
General Membership Meeting  
December 8<sup>th</sup> , 2021 @6:30 pm

**AGENDA**

- Opening Remarks
- Principals Report
- Secretary's Report
- Treasurer's Report
- Administrative matters
  - Yearbook-looking for yearbook committee members-Tiffany
  - Go kits- Sargent Boucher is in the process of obtaining quotes. -Any update- National Guard?
  - Staff lunch-February conference week-find out dates
  - Canvas Paint night at the Wachusett Brewery on 11/17/21 was a great time, everyone had a fun night! After expenses the event raised \$1,449.94. ☺ Kate Heinze has offered to host a kids night in the Spring which we could possibly host outside weather permitting or in Café.
  - Holiday shop- 12/13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup> , with set up on Sunday 12/12? Possibly some set up Saturday 12/11. Letters and shopping lists went out Friday 12/3/21. Sign up genius for volunteers is almost filled up.
  - Bingo Night 1/21-Brittany, Karen, Becky?
  - Event/Fundraiser Ideas-Open discussion
  - Open Forum
  - Attending members are invited to bring agenda items fourth.
  - Closing Remarks

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-Opening Remarks

-Principals Report

- I was late and missed this :)

-Secretary's Report

- Nothing to review this time

-Treasurer's Report

- \$1826.00 in income
- debt \$217.00
- Total ending balance as of as of November 30, 2021 17,810.61

-Administrative matters

-Yearbook-looking for yearbook committee members-Tiffani

- First virtual committee meeting December 17th

-Go kits- Sargent Boucher is in the process of obtaining quotes. -Any update- National Guard?

- No update

-Staff lunch-February conference week-find out dates

- January 24th is a half day
- Possibly during winter conference week in March

-Canvas Paint night at the Wachusett Brewery on 11/17/21

- Everyone had a great time, everyone had fun!
- After expenses we raised \$1,449.64
- expenses - table cloths, paper towels, canvas esales, canvas for everyone, paints, paint brushes
- We are considering doing a kid one in the spring
- Kate Heinze has offered to host a kids night in the Spring which we could possibly host outside weather permitting or in Café.
- Nice raffles - Becky cleaned up A LOT

-Holiday shop- 12/13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup>

- Sign up genius for volunteers is almost filled up.
- forms were sent out Friday 12/3/2021
- Setup - going to start on Saturday during basketball - there is a game at 9am and 10am
- Sunday setup time tbd
- Monday building opens at 6am

- items will be rotated so that there is good stuff on every day of shopping
- will try to keep it to 1 item per kid per person
- Next year may add an option to donate the change or remaining money sent
- Have a good amount of volunteers for all 3 days
- Will note and work out any unknown kinks for next year

-Bingo Night 1/28-Brittany, Karen, Becky

- Date change from 1/21 to 1/28
- Fla-bingo night
- Brittany is trying to get gift cards to book stores - so far have \$75.00 of donations so far Toldstool bookstore in peterborough, walmart, target
- Will need to buy some new bingo daubers and bingo cards and flamingo decorations, pink paper
- General speaking estimate \$100.00 in cost
- Concessions either on the way out or not at all, this is not a intermission event and with covid eating indoors may not work

-Event/Fundraiser Ideas-Open discussion

- Seeds fundraiser - The High Mowing Organic Seeds
  - No advance payment
  - want a master sheet after signup sent
  - how many brochures needed are needed - 550
  - Have brochures at the school by end of January
  - They will ship it directly to school at no extra cost
  - Will need to ask if they will organize or if orders need to be sorted
  - Send out in February and deliver in March
  - Order period is 2-3 weeks
  - Delivery is 2-3 weeks
  - Is there a direct ship option for out of staters

-Open Forum

-Attending members are invited to bring agenda items fourth.

-Closing Remarks

**JR Briggs PTA 2021-2022**  
**October 2021 Profit and Loss**

*For the November 2021 PTA Meeting*

**October 1 Account Balance: \$12,549.53 October 31 Account Balance: \$16,201.89**

**October 2021 Income: \$3,652.36 October 2021 Debts: \$0**

Name	2021 Budget	2022 Budget	Current Spend	Current Income	Remaining Budget	Actual Result
<i>Events w Expected Cost</i>						
Bingo Night	\$	150.00			\$ 150.00	\$ -
Boosterthon	\$	2,000.00			\$ 2,000.00	\$ -
Box Tops	\$	125.00			\$ 125.00	\$ -
Bunny Breakfast	\$	1,750.00			\$ 1,750.00	\$ -
Dance Event	\$	1,400.00			\$ 1,400.00	\$ -
Games Event	\$	1,200.00			\$ 1,200.00	\$ -
Mini Grants	\$	5,000.00			\$ 5,000.00	N/A
Misc.	\$	700.00	\$ 40.00		\$ 660.00	N/A
Movie Night	\$	400.00			\$ 400.00	\$ -
Holiday Shopping	\$	2,000.00			\$ 2,000.00	N/A
School Supply Initiative	\$	1,000.00			\$ 1,000.00	\$ -
School Safety Go-Kits	\$	3,300.00			\$ 3,300.00	
Staff Appreciation Day	\$	350.00			\$ 350.00	\$ -
Website Maintenance	\$	200.00	\$ 192.84		\$ 7.16	N/A
<i>Income-Only Activities</i>						
Amazon Fundraiser	N/A		N/A	\$ 5.90	\$ -	\$ 5.90
Bank Interest	N/A		N/A	\$ 0.43	\$ -	\$ 0.43
BJS Fundraiser	N/A		N/A		\$ -	\$ -
Clothing Donation Bin (Bay State)	N/A		N/A	\$ 270.75	\$ -	\$ 270.75
Coupon Fundraiser	N/A		N/A		\$ -	\$ -
Dues	N/A		N/A	\$ 140.00	\$ -	\$ 140.00
JRB Apparel (N'east Promo)	N/A		N/A	\$ 17.00	\$ -	\$ 17.00
Pie Fundraiser	N/A		N/A	\$ 3,345.00	\$ -	\$ 3,345.00
<b>TOTAL:</b>	<b>\$</b>	<b>19,575.00</b>	<b>\$ 232.84</b>	<b>\$ 3,779.08</b>	<b>\$ 19,342.16</b>	<b>\$ 3,779.08</b>