

J.R. Briggs Elementary School PTA  
Jrb-pta.org  
General Membership Meeting  
October 13, 2021 @6:30 pm

**AGENDA**

- Opening Remarks
- Principals Report
- Secretary's Report
- Treasurer's Report
- Administrative matters
  - Yearbook-looking for yearbook committee members-Tiffany
  - Go kits- Sargent Boucher is in the process of obtaining quotes. -Any update
  - Pie and cookie dough fundraiser-Ends on 10/18/21- \$1875.00 is what the fundraiser has currently raised. Looking for volunteers to help sort and pass out pies/cookie dough on 11/18/21 at 3:30.
  - Staff lunch-update from Jason
  - Movie Night-Currently set for 11/5/21-If this event can happen will need help with photo-coping flyers/sort per classroom for teachers' mailboxes.
  - School council-For future elections have each candidate write a bit about themselves we heard it was hard to decide who to vote for as many parents did not know who the candidates were.
  - Canvas Paint night at the Wachusett Brewery-Kate Heinze has offered to volunteer her time and host the event. Brewery has donated the PTA the tent from 6-8 on Wednesday 11/17/21-estimating a 20\$ per person cost-to cover materials. Hoping to have donated raffles at this event as well. Need to get school approval to pass out flyers. Will use Give button for payment option.
- Event/Fundraiser Ideas-Open discussion
- Open Forum
  - Attending members are invited to bring agenda items fourth.
  - Closing Remarks



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-Opening Remarks

- *Thank you for attending.*

-Principals Report

- *Walk to School Day was a great success.*
- *Student Council has been elected for the year.*
- *Reading buddies has started back up (K/5, 1/4).*
- *Open House / Curriculum Night went well. A follow-up poll will be sent out to see if some tweaks need to be made.*
- *A transition has been made to flag football instead of two-hand touch during recess.*
- *The school is looking for volunteers to assist with the library. An email will be distributed soon.*
- *October 29<sup>th</sup> will be the dress up day parade, outside only.*

-Secretary's Report

- *Secretary's report presented and approved*

-Treasurer's Report

- *Treasurer's report presented and approved*
- *The spending plan detailed on the treasurer's report was voted on as a budget for FY22. It was noted that this plan is tentative, as each event (and spending) will need to be scrutinized prior to the event. We will need to do our best to assess whether the event will be able to be held and if we think we will get normal attendance at that event. The budget will be a work in progress throughout the year.*

-Administrative matters

-Yearbook-looking for yearbook committee members-Tiffani

- *Four volunteers have come forward for the committee*

-Go kits- Sargent Boucher is in the process of obtaining quotes. -Any update

- *Sgt Boucher is coordinating with Westminster to increase purchasing power and reduce cost.*
- *Suggestions were made to look to National Guard and Hospitals for any free items that they may be able to donate.*

-Pie and cookie dough fundraiser-Ends on 10/18/21- \$1875.00 is what the fundraiser has currently raised. Looking for volunteers to help sort and pass out pies/cookie dough on 11/18/21 at 3:30.

- *A volunteer stepped forward.*

-Staff lunch-update from Jason

- *Looking at Dec 7<sup>th</sup> or possibly a date in Jan for a Parent Pot Luck.*

-Movie Night-Currently set for 11/5/21-If this event can happen will need help with photo-coping flyers/sort per classroom for teachers' mailboxes.

- *Waiting to decide the movie until Friday 10/13.*
- *Need to hear from the district on how food needs to be handled.*

-School council-For future elections have each candidate write a bit about themselves we heard it was hard to decide who to vote for as many parents did not know who the candidates were.

- *Additionally, the role of School Council needs to be clarified vs the role of School Committee.*

-Canvas Paint night at the Wachusett Brewery-Kate Heinze has offered to volunteer her time and host the event. Brewery has donated the PTA the tent from 6-8 on Wednesday 11/17/21-estimating a 20\$ per person cost-to cover materials. Hoping to have donated raffles at this event as well. Need to get school approval to pass out flyers. Will use Givebutter for payment option.

- *This event will be moving forward.*
- *The idea was to suggest people come early to have dinner and drinks prior to the event.*

-Event/Fundraiser Ideas-Open discussion

- *The idea was developed to investigate an event including farming and healthy foods. Several people were interested in this idea and would research ideas for a potential event.*
- *BMX bike show – 2 days (K-2, 3-5) for \$650??*

-Open Forum

-Attending members are invited to bring agenda items fourth.

-Closing Remarks

- *Brittany Jeffery won the drawing for the \$20 Ashburnham Wine and Spirits Gift Card*

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[jrb-pta.org](http://jrb-pta.org)

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SIGN-IN SHEET

<u>NAME</u>	<u>MEMBER?</u>
<input checked="" type="checkbox"/> Melissa Basnett, President	Y N
<input checked="" type="checkbox"/> Tiffani Sell, Vice-President	Y N
<input checked="" type="checkbox"/> Jason Stanton, Secretary	Y N
<input type="checkbox"/> Greg Belkin, Treasurer	Y N
<input checked="" type="checkbox"/> Nat North, Principal	Y N
<input checked="" type="checkbox"/> Mike Leander, Vice-Principal	Y N
1. <u>DUSTON LEON, WILLY</u>	Y <u>N</u>
2. <u>Amanda Gates</u>	<u>Y</u> N
3. <u>Victoria Sobczak</u>	<u>Y</u> N
4. <u>Becky Allen</u>	<u>Y</u> N
5. <u>Karen Vine</u>	<u>Y</u> N
6. <u>Brittany Jeffrey</u>	<u>Y</u> N
7. <u>Kat Silcox</u>	<u>Y</u> N
8. <u>Erica Callahan</u>	<u>Y</u> N
9. <u>Heather Mallory</u>	<u>Y</u> N
10. _____	Y N
11. _____	Y N
12. _____	Y N
13. _____	Y N
14. _____	Y N
15. _____	Y N
16. _____	Y N
17. _____	Y N
18. _____	Y N

**JR Briggs PTA 2021-2022**

**Preliminary Budget and September 2021 Profit and Loss**

*For the October 2021 PTA Meeting*

**September 1 Account Balance: \$12,549.43 September 30 Account Balance: \$12,549.53**

**September 2021 Income: \$.10 September 2021 Debts: \$0**

<b>Name</b>	<b>Proposed 2020 2021 Budget</b>	<b>Current Spend</b>	<b>Current Income</b>	<b>Remaining Budget</b>	<b>Actual Result</b>
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00				\$ -
Boosterthon	\$ 2,000.00				\$ -
Box Tops	\$ 125.00				\$ -
Bunny Breakfast	\$ 1,750.00				\$ -
Dance Event	\$ 1,400.00				\$ -
Games Event	\$ 1,200.00				\$ -
Mini Grants	\$ 5,000.00				N/A
Misc.	\$ 700.00	\$ 40.00			N/A
Movie Night	\$ 400.00				\$ -
Holiday Shopping	\$ 2,000.00				N/A
School Supply Initiative	\$ 1,000.00				\$ -
School Safety Go-Kits	\$ 3,300.00				
Staff Appreciation Day	\$ 350.00				\$ -
Website Maintenance	\$ 200.00	\$ 192.84			N/A
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ 5.90	\$ -	\$ 5.90
Bank Interest	N/A	N/A	\$ 0.32	\$ -	\$ 0.22
BJS Fundraiser	N/A	N/A		\$ -	\$ -
Clothing Donation Bin (BayState)	N/A	N/A	\$ 103.50	\$ -	\$ 103.50
Coupon Fundraiser	N/A	N/A		\$ -	\$ -
Dues	N/A	N/A		\$ -	\$ -
JRB Apparel (Neast Promo)	N/A	N/A	\$ 17.00	\$ -	\$ 17.00
Pie Fundraiser	N/A	N/A		\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 19,575.00</b>	<b>\$ 232.84</b>	<b>\$ 330.75</b>	<b>\$ -</b>	<b>\$ 126.62</b>