

MINUTES

- Opening Remarks
 - There is an opening for the Secretary position if anyone is interested.
- Principal's Report
 - Getting back to school is going as well as can be expected.
- Secretary's Report
 - Minutes for the last meeting in June were approved.
- Treasurer's Report
 - Final report for the 2019-20 school year, as well as the report for the Summer of 2020 were approved.
- Administrative Matters
 - FY21 Budget Review
 - Mini-Grants will be approved on a case-by-case basis this year.
 - Lyman Pie Fundraiser
 - The fundraiser will be moving forward, and orders will be available for pickup before Thanksgiving.
 - Yearbook
 - We will need volunteers to assist with this.
 - We will need additional assistance from staff for candid photos.
 - Surveys will be sent out to teachers/students and results will be included in the yearbook.
 - We will solicit remote learning pics from staff and families.
 - Boosterthon Fun Run
 - This year's event is tentatively scheduled for May 5 - May 14.
 - Event/Fundraiser Ideas – Open Discussion
 - Staff Appreciation Lunch?
 - This is going to be tricky. We would need to offer individually packaged meals. The thought is to consider crowdfunding to have this catered.
 - Easter Lyman Pie Fundraiser
 - Mother's Day King Farm Plant Sale?
 - Melissa Basnett is looking into this
 - Spring Family Photo Shoot?
 - Melissa Basnett is looking into this
 - Solicit Donations?
 - This will be considered as an option for the Staff Appreciation Lunch (see above) as well as to fund the Go-Kit request from the Staff Resource Officers from last year.
- Open Forum
 - An audit will need to be completed for the 2019-20 school year.
 - Greg will get the banking info to Jason Stanton.
 - Jason Stanton, Nat North and Jen Lilley will complete the audit.
 - An idea was proposed to do a family feud style game:
 - Questions will be posed to the students and answers will be tallied.
 - Two groups of teachers will compete against each other
 - Where will this be hosted/viewed?
 - An idea was proposed to do a cocoa and craft event
 - Cocoa and craft will be sent home and teachers will run groups of kids?
 - An idea was proposed to have Nat North 'do something silly' as a reward for a future event?

- Closing Remarks
 - None

JR Briggs FINAL PTA 2019-2020 Profit and Loss

For the October 2020 PTA Meeting

June 30, 2020 Account Balance: \$6,800.04

*****Adjusted, Estimated Balance as of June 2020: \$4,031.19*****

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ 70.63	\$ 533.00	\$ -	\$ 462.37
Boosterthon	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ (2,000.00)
Box Tops	\$ 125.00	\$ 31.74	\$ 828.30	\$ -	\$ 796.56
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Classroom "Go" Protective Kits	N/A	\$ 2,768.85			\$ (2,768.85)
Dance Event	\$ 1,400.00	\$ 2,506.00	\$ 4,138.00	\$ -	\$ 1,632.00
Games Event	\$ 1,200.00	\$ 1,142.53	\$ 1,442.00	\$ -	\$ 299.47
Holiday Gift Cards	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ (500.00)
Mini Grants	\$ 6,000.00	\$ 1,442.38	\$ -	\$ 4,557.62	N/A
Misc.	\$ 700.00	\$ 694.51		\$ 5.49	N/A
Movie Night	\$ 400.00	\$ 296.85	\$ 533.50	\$ -	\$ 236.65
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Pie Fundraiser	N/A	\$ 3,163.40	\$ 5,255.00		\$ 2,091.60
Ready Set Glow Night	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
Santa/Holiday Gear	\$ 2,000.00	\$ 898.94			\$ (898.94)
School Supply Initiative	\$ 2,000.00	\$ 1,507.18	\$ -	\$ -	\$ (1,507.18)
Staff Appreciation Day	\$ 350.00	\$ 1,848.50	\$ 90.00	\$ -	\$ (1,758.50)
Website Maintenance	\$ 200.00	\$ 168.00	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ 55.78	\$ 115.00	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ 18.05	\$ -	\$ 18.05
Bank Interest	N/A	N/A	\$ 3.76	\$ -	\$ 3.76
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin (BayState)	N/A	N/A	\$ 239.50	\$ -	\$ 239.50
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 105.00	\$ -	\$ 105.00
JRB Apparel (Neast Promo)	N/A	N/A	\$ 75.50	\$ -	\$ 75.50
TOTAL:	\$ 19,725.00	\$ 19,595.29	\$ 13,376.61	\$ 4,563.11	\$ (3,473.01)

- **Mini Grant Requests** = \$792.38. Andrew Bell/Technology Mini-grant for \$269.30 on 10/9/19. JR Briggs Enrichment Fund/5th Grade Mini-Grant for \$523.08 on 10/9/19.
- **We are under the assumption that the following trips never happened, and thus two funding checks were never cashed:** The Grade 4 Mount Mini-Grant for \$200.00 on 2/14/2020 and Grade 4 Beaver Brook Trip for \$450. on 2/14/2020
- **Estimated/adjusted Balance** reflects \$2,768.85 for the classroom kits not yet paid.

JR Briggs PTA 2020-2021 Profit and Loss: July August September 2020

For the October 2020 PTA Meeting

July 1, 2020 Account Balance: \$6,800.04

September 30, 2020 Account Balance: \$6,779.30

July August September 2020 Income: \$495.83 July August September 2020 Debts: \$516.57

*******Adjusted, Estimated Balance as of October 14, 2020: \$4,031.19*******

Name	Proposed 2020 2021 Budget	Current Spend	Current Income	Remaining Budget	Estimated Result	Actual Result
<i>Events w Expected Cost</i>						
Bingo Night	\$ 150.00				\$ 462.37	\$ -
Boosterthon	\$ 2,000.00				\$ 2,000.00	\$ -
Box Tops	\$ 125.00		\$ 221.10		\$ 796.56	\$ 221.10
Bunny Breakfast	\$ 1,750.00				\$ -	\$ -
Dance Event	\$ 1,400.00				\$ 1,632.00	\$ -
Games Event	\$ 1,200.00				\$ 299.37	\$ -
Mini Grants	\$ 5,000.00				\$ (5,000.00)	N/A
Misc.	\$ 700.00				\$ (700.00)	N/A
Movie Night	\$ 400.00				\$ 236.65	\$ -
PTO Software	\$ 250.00				\$ (250.00)	N/A
Holiday Shopping	\$ 2,000.00				\$ 2,000.00	\$ -
School Supply Initiative	\$ 1,000.00	\$ 491.72			\$ (1,000.00)	\$ (491.72)
Staff Appreciation Day	\$ 350.00				\$ (383.50)	\$ -
Website Maintenance	\$ 200.00	\$ 24.85			\$ (200.00)	N/A
Yearbook	\$ 200.00				\$ (200.00)	\$ -
<i>Income-Only Activities</i>						
Amazon Fundraiser	N/A	N/A	\$ 12.60	\$ -	\$ 18.05	\$ 12.60
Bank Interest	N/A	N/A	\$ 0.85	\$ -	\$ 3.16	\$ 0.85
BJS Fundraiser	N/A	N/A		\$ -	\$ 210.00	\$ -
Clothing Donation Bin (BayState)	N/A	N/A	\$ 262.28	\$ -	\$ 300.00	\$ 262.28
Coupon Fundraiser	N/A	N/A		\$ -	\$ 2,000.00	\$ -
Dues	N/A	N/A		\$ -	\$ 105.00	\$ -
JRB Apparel (Neast Promo)	N/A	N/A		\$ -	\$ 75.50	\$ -
Pie Fundraiser	N/A	N/A		\$ -	\$ 3,000.00	\$ -
TOTAL:	\$ 16,725.00	\$ 516.57	\$ 496.83	\$ -	\$ 5,405.16	\$ 5.11

- **Estimated/adjusted Balance** reflects \$2,768.85 for the classroom kits not yet paid.