

J.R. Briggs Elementary School PTA

jrb-pta.org

General Membership Meeting

October 9, 2019 @ 6:30pm

SIGN-IN SHEET

<u>NAME</u>	<u>MEMBER?</u>
<input checked="" type="checkbox"/> Jason Stanton, President	(Y) N
<input checked="" type="checkbox"/> Michelle Parkinson, Vice-President	(Y) N
<input checked="" type="checkbox"/> Tiffani Sell, Secretary	(Y) N
<input checked="" type="checkbox"/> Greg Belkin, Treasurer	(Y) N
<input checked="" type="checkbox"/> Nat North, Principal	Y N
<input type="checkbox"/> Jen Lilley, Vice-Principal	Y N
1. <u>Karen Vine</u>	(Y) N
2. <u>Elisabeth Branham</u>	Y (N)
3. <u>Melissa Basnett</u>	Y (N)
4. <u>Ricky Greene</u>	(Y) N
5. <u>John Losordo</u>	Y (N)
6. <u>Katie Bennett</u>	(Y) N
7. <u>Laura Berg</u>	(Y) N
8. <u>Tray Berg</u>	(Y) N
9. <u>Jeffrey Boudreau AWFAC</u>	Y (N)
* (10.) <u>Becky Allen</u>	(Y) N
11. _____	Y N
12. _____	Y N
13. _____	Y N
14. _____	Y N
15. _____	Y N
16. _____	Y N
17. _____	Y N
18. _____	Y N

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General Membership Meeting

October 9, 2019 @ 6:30pm

President: Jason Stanton

Vice President: Michelle Parkinson

Treasurer: Greg Belkin

Secretary: Tiffani Sell

Meeting called to order at 6:35 PM

Opening Remarks

- Jason has no opening remarks

Principal's Report

- Curriculum night - looking for feedback from teachers and parents on likes/dislikes looking for opinions
- Glow Run - Awesome
- MCAS - results mailed home
- Walk to school day today - went smooth, perfect weather

Secretary's Report

- Tiffani Sell, Secretary, presented the September meeting minutes for approval. Minutes were approved as presented.

Treasurer's Report

- Greg reviewed
 - Final report from last school year changes
 - Accidentally added \$100,000.00 removed and have been corrected
 - Stayed within budget
 - Ending balance as of 9/1/19 - \$10,270.30
 - Current year
 - Ending balance as of 9/30/19 \$10,027.89
 - Treasures report presented with no questions and accepted

Administrative Matters

- Ready Set Glow Update
 - PTA helped fund the DJ for half day with kids and evening activities
 - Raised for the adaptive playground \$10,331.19
 - ticket sales, t-shirt sales and sponsors
 - Bids for the playground roughly \$100,000 and up
 - slowly chipping away at the cost
 - Look for ideas and PTA involvement
 - group discussion
 - revisit to get help in May
- Internal Financial Review Form/Audit Committee
 - Jason Stanton, Nat North and Jen Lilley will be completing this task.
 - This must be completed and sent to the MA PTA by November 15, 2019.
- Yearbook
 - Tiffani Sell will chair the project. Michelle Parkinson and Jason Stanton will assist. Additional **Volunteers are needed** to assist with a number of tasks throughout the year.
- Staff Appreciation Lunch - 10/10
 - Jason Stanton will be running this event.
- Roll On America Night – 10/12 and 11/5
 - Myriah Zwicker is coordinating these events.

- Mention your with briggs and get a special rate, some good, rentals and tokens
- Movie Night – 11/8
 - Becky Allen and Karen Vine will be running this event.
 - The movie will be Toy Story 4.
 - flyer will be coming home the second week of October
- Boosterthon Fun Run
 - The school has decided to participate in the Boosterthon Fun Run program in May 2019. This is an 8-day program beginning with a student pep-rally on Wednesday 5/6 and ending with the fun run event on Friday 5/15.
 - Conservative profit estimates, based on the WES event, suggest a profit of \$20,000-\$24,000.
 - **Volunteers are needed** to assist in event planning, fundraising and day-of-event assistance.
- Mini Grant Request – STEAM Night, Andrew Bell
 - Supplies for STEAM night with a rough guess of 50 people
 - requested \$269.30
 - No questions, a motion was made and passed
- Mini Grant Request - Rebecca Brogna
 - 5th grade - Friday game time on a regular basis to teach interaction, practice skills
 - coding games, puzzle and games for STEAM
 - benefit roughly 100 students per year
 - 523.08
 - Questions answered, a motion was made and passed
- Next Meeting – Wednesday 11/13

Open Forum

- It was suggested to invest in a moose costume for our events
- Discussion about holiday bazaar
- 5th grade fundraiser - nature's classroom
 - Calendar fundraiser in January 2020
 - younger kids go in the fund
 - 5th graders get half the funds sold put toward there account
 - looking for volunteers to solicit gift cards and help with this fundraiser
- Ashburnham Westminster Foundation for academic Excellence
 - Night for Excellence Friday November 22nd, 6:30PM - 10:00PM
 - At the Colonial Hotel, 625 Betty Spring Road, Gardner
 - \$35.00 per ticket
 - Retro Stew Performing
 - Ticket includes live performance, hors d'oeuvres, dinner and 1 drink ticket, Cash bar available
 - Chinese Auction, Silent Auction, and Live Auction
 - For more info www.ashwestfoundation.org
 - Foundation that gives grants to teachers
 - Fundraisers - encourage teachers to apply
 - They do not get enough classroom teachers apply and encourage more to do so
 - Projects funded - chromebooks, youth ventures, technology, garden
 - They don't fund anything that the budget should take care of, but will look at everything above and beyond
 - 100 for 100 - \$100 for 100 families
 - The more money raised the more grants can be given - plug event date etc.

Closing Remarks

Ashburnham Wine & Spirits gift card giveaway - Becky Allen is the big winner!!

Meeting Adjourned 7:36 PM

JR Briggs PTA 2018-2019 Profit and Loss: Final Report

For the October 2019 PTA Meeting

September 1, 2019 Account Balance: \$10,270.30

Name	2018 2019 Budget	Current Spend	Current Income	Event Result
Amazon Fundraiser			\$ 13.20	\$ 13.20
Bank Account Interest	0		\$ 4.60	\$ 4.60
Bingo Night	\$ 150.00	\$ 39.27	\$ 400.35	\$ 361.08
BJs Fundraiser			\$ 210.00	\$ 210.00
Box Tops		\$ 119.4	\$ 845.28	\$ 725.88
Bunny Breakfast	\$ 1,750.00	\$ 1528.97	\$ 1,467.75	\$ (61.22)
Clothing Donation Bin			\$ 283.75	\$ 283.75
Coupon Fundraiser		\$ 1,262.50	\$ 3,310.00	\$ 2,047.50
Dance Event (1)	\$ 1,400.00	\$ 2,637.32	\$ 3,107.00	\$ 469.68
Games Event (2)	\$ 1,200.00	\$ 1,562.68	\$ 1,409.00	\$ (153.68)
Holiday Bazaar/Parents Night Out	\$ 650.00	\$ 584.14	\$ 1,049.89	\$ 465.75
JRB Apparel			\$ 223.5	\$ 223.50
Mini Grants	\$ 6,000.00	\$ 4,275.00		\$ (4275.00)
Misc.	\$ 600.00	\$ 434.91	\$ 195.00	\$ (239.91)
Movie Night	\$ 350.00	\$ 323.94	\$ 471.50	\$ 147.56
PTA Dues	0		\$ 210.00	\$ 210.00
PTO Software and Dues	\$ 130.00	\$ 184.50		\$ 184.50
Ready Set Glow Night	\$ 300.00	\$ 300.00		\$ (300.00)
Roll on America			\$ 1,000.00	\$ 1,000.00
School Supply Initiative	\$ 2,000.00			N/A
Staff Appreciation Day (3)	\$ 250.00	\$ 274.95	\$ 60.00	\$ (214.95)
Website Maintenance	\$ 200.00			
Yearbook			\$ 165.95	\$ 165.95
TOTAL:	\$ 14,680.00	\$ 13,527.55	\$ 14,237.77	\$ 1,268.91

Mini Grant Name	Current Spend	Approved
4th and 5th Grd. Hanover Theater	\$ 650.00	\$ 650.00
4th Grd. Beaver Brook Trip	\$ 375.00	\$ 375.00
Kindergarten Ecotarium Trip	\$ 650.00	\$ 650.00
1st Grd. David Farmland Trip	\$ 650.00	\$ 650.00
2nd Grd. Brattleboro Trip	\$ 650.00	\$ 650.00
3rd Grd. Sturbridge Village Trip	\$ 650.00	\$ 650.00
Specialist Mini Grant	\$ 650.00	\$ 650.00
TOTAL:	\$ 4,275.00	\$ 4,275.00

JR Briggs PTA 2019-2020 Profit and Loss: September 2019

For the October 2019 PTA Meeting

September 1, 2019 Account Balance: \$10,270.30

September 30, 2019 Account Balance: \$10,027.89

September 2019 Income: \$85.42 September 2019 Debts: \$327.83

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Event Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ -	\$ -	\$ -	\$ -
Boosterthon	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Box Tops	\$ 125.00	\$ -	\$ -	\$ -	\$ -
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Dance Event	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -
Games Event	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
Holiday Bazaar/Night Out	\$ 650.00	\$ -	\$ -	\$ -	\$ -
Mini Grants	\$ 6,000.00	\$ -	\$ -	\$ -	N/A
Misc.	\$ 600.00	\$ 327.83	\$ -	\$ 272.17	N/A
Movie Night	\$ 400.00	\$ -	\$ -	\$ -	\$ -
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Ready Set Glow Night	\$ 300.00	\$ -	\$ -	\$ -	\$ -
School Supply Initiative	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Staff Appreciation Day	\$ 350.00	\$ -	\$ -	\$ -	N/A
Website Maintenance	\$ 200.00	\$ -	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ -	\$ -	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Bank Interest	N/A	N/A	\$ 0.42	\$ -	\$ 0.42
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin	N/A	N/A	\$ -	\$ -	\$ -
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 85.00	\$ -	\$ 85.00
JRB Apparel	N/A	N/A	\$ -	\$ -	\$ -
TOTAL:	\$ 17,425.00	\$ 327.83	\$ 85.42	\$ 272.17	\$ 85.42