JR Briggs PTA Mini Grant & Funding Request Form

Grant not to exceed limits set by PTA at budget meeting (limits for the 2022-23 school year is $650). Grants may be awarded once for each grade level or special, or one for the administration, in an academic year.

Date Submitted: _____

Applicant Name: _____

Requested on behalf of Grade Level and/or Subject: _____

Describe in detail the nature of your request and how it will benefit our students and/or their families. Write on reverse side if necessary. **Please include an explanation of how this 'ties' to district curriculum:**

_____

_____

_____

_____

_____

How many students do you expect this grant to benefit? _____

Do you expect this grant to benefit students longer than the current academic year?
Circle one: Y / N

What is the cost of your request? _____

Please provide an itemized budget including any fees as well as shipping and handling. The PTA is a tax exempt organization.

Date funds requested by: _____ Checks Payable to: _____

Thank you for submitting your request! All request will be reviewed at the next PTA Meeting.

Principal Approval & Additional Comments:

_____

_____

_____

_____

_____

****

PTA Use Only: Approved on: _____ Amt. Approved: _____
Denied on: _____ Why Denied: _____