

J.R. Briggs Elementary School PTA

jrb-pta.org

General Membership Meeting

January 8, 2020 @ 6:30pm

SIGN-IN SHEET

<u>NAME</u>	<u>MEMBER?</u>
<input checked="" type="checkbox"/> Jason Stanton, President	(Y) N
<input checked="" type="checkbox"/> Michelle Parkinson, Vice-President	(Y) N
<input checked="" type="checkbox"/> Tiffani Sell, Secretary	(Y) N
<input type="checkbox"/> Greg Belkin, Treasurer	Y N
<input type="checkbox"/> Nat North, Principal	Y N
<input checked="" type="checkbox"/> Jen Lilley, Vice-Principal	Y N
* 1. <u>Betsy Allen</u>	(Y) N
2. <u>Elizabeth Branham</u>	(Y) N
3. <u>Karen Vine</u>	(Y) N
4. _____	Y N
5. _____	Y N
6. _____	Y N
7. _____	Y N
8. _____	Y N
9. _____	Y N
10. _____	Y N
11. _____	Y N
12. _____	Y N
13. _____	Y N
14. _____	Y N
15. _____	Y N
16. _____	Y N
17. _____	Y N
18. _____	Y N

J.R. Briggs Elementary School PTA
jrb-pta.org
General Membership Meeting
January 8, 2020 @ 6:30pm

President: Jason Stanton

Vice President: Michelle Parkinson

Treasurer: Greg Belkin

Secretary: Tiffani Sell

Meeting Called at 6:30 PM

Opening Remarks

- Jason Stanton, President, thanked everyone for taking their time to attend the meeting

Principal's Report

- Before Christmas
 - PTA helped out Dorene w/ Christmas gifts for those less fortunate
 - Looking for more help next year, school-wide and maybe town wide
 - Tried to keep it "Staff Only"
- Piloting New Math Programs
 - Have 2 finalists the district is looking to adopt

Secretary's Report

- Tiffani Sell, Secretary, presented the December meeting minutes for approval. Minutes were approved as amended.
- --Fix Doreen name
- Sandwich board sign damaged during Thanksgiving snowstorm. The structure is not damaged. A new sign board may be in order, but I will do my best to repair it. I will have more on this in our next meeting

Treasurer's Report

- Greg Belkin, Treasurer, is away on business, no statement yet to update

Administrative Matters

- Yearbook
 - Tiffani Sell will chair the project. Michelle Parkinson and Jason Stanton will assist. Additional **Volunteers are needed** to assist with a number of tasks throughout the year.
 - Tiffani has proposed the idea to the group to consider PTA purchasing Standard, softcover yearbooks for all 5th grader students - the cost would be roughly \$2000.00 (give or take from year to year)
 - Active Discussion - This was not resolved so we have decided to continue the discussion at our next meeting. Please come ready to share your thoughts, ideas, or concerns with this topic.

- Pros:
 - We currently have extra funds
 - No need for those who can't afford to avoid or speak up
 - Helps give a break since 5th grade parents are also paying the cost for Nature's classroom
 - Families with multi children get a break
 - PTA gift to that graduating class
 - We can still accept donations towards this expense if chose
 - Any additional wants such as extra pages, hard cover etc. would be at expense of the students
 - May raise dedication cost
 - Prevents any students from being left out
 - We have planned to add additional fundraisers that may cover this cost
 - Those who would prefer hardcover or extras would need to pay for them
- Cons
 - Not sure that it is a cost that the PTA could sustain yearly
 - Thought if we were going to donate that amount it could go to something else such as a trip or party
 - Not sure that's fair for other grades
 - May be hard to track those who want extras - may be extra work
- Boosterthon Fun Run
 - The school has decided to participate in the Boosterthon Fun Run program in May 2019. This is an 8-day program beginning with a student pep-rally on Wednesday 5/6 and ending with the fun run event on Friday 5/15.
 - Conservative profit estimates, based on the WES event, suggest a profit of \$20,000-\$24,000.
 - **Volunteers are needed** to assist in event planning, fundraising and day-of-event assistance.
 - Fundraising for event t-shirts may be difficult. Many organizations in the area have already been contracted by the school for Ready Set Glow. Any ideas are appreciated.
- Bingo Night - 1/10
 - Becky Allen and Karen Vine are running this event.
 - 5 Games instead of 6 Games
 - Have lots of books & stuffed animals donated
 - Things are in good shape, staff and volunteers willing to help

- Roll-on America
 - Myriah Zwicker is coordinating this event
 - Unfortunately, we have only had 36 paid attendees (12 on Saturday 10/12 event and 24 on Tuesday 11/5). This means that we will have to get 89 paid attendees (125 Total) at the final two events in order to earn the \$1,000.
 - It is possible to add an additional event to meet the 125 total.
 - Added additional information in the flyer to inform parents in hopes to boost attendance
 - Next event Saturday 1/18/2020
- Snowflake Dance Party - 1/31
 - Amanda Davidson is running this event.
 - Photography questions
 - Veronika is proposing a change to digital only, with the cost remaining at \$10. Alternatively the print package (1-5x7, 2-4x6) will be increased to \$12.
 - Veronika said it works way better at the other schools she does it at. The price is not enough to cover the administrative work and prints and has been well-received everywhere else because people get their pictures way faster and can print as many as they want, plus share them on social media etc.
 - A: Would prefer both both options - if only one leave it the same with the increase
 - Flyers should go home on Monday
 - Beginning with this flyer, all future JRB event flyers will include the following information - "PTA would like any interested family to be able to attend this and all PTA events. If your family is experiencing financial need and would like to request a scholarship to cover event admission, please check the box for scholarship on this form and return marked Confidential."
 - A Scholarship box will be added to every form to get it out there, where financial assistance is needed.
- Staff Appreciation Lunch - 2/6
 - Jason Stanton is running this event
 - Approaches are the same as last night, adding online sign up for condiments and extras. Meals and main dishes everyone can bring anything in masses.
 - It would be great to have more crock pots and crock pot meals
- Box Tops
 - With the new policy being written regarding food as rewards and within the school classrooms changing, Brenda was wondering if we could change the BoxTop Top Collector Winner Prizes to a classroom Gift certification for \$5.00 to target. There would be 6 winners at \$5.00 each totalling \$30.00 for the year.

The popcorn ran between \$10.00 and \$12.00 each time so it would work out to about the same year total.

- Need more clarification

- Increasing costs of Dance Party, Game Night and Bunny Breakfast?
 - Dance Party and Game Night are currently \$5/couple, 3 each additional child. Increase to \$5.00 per person (child or adult)?
 - Dance party lost \$14.72 in 2018. Last year it raised, but the DJ donated his services. This will not be the case this year
 - Game Night lost \$247.18 and \$153.68 in the last two years.
 - After discussion, the group came to consensus of \$4.00 a person and \$20.00 family max
 - Bunny Breakfast is currently \$3/person.
 - A motion made and passed - to increase to \$5 for Adults, \$3 for those over 2(??) and under free
 - Bunny Breakfast raised 169.33 in 2018 and lost 61.22 in 2019
 - Considering pairing down on food
 - After Discussion, the group agreed to increase the tickets to \$5.00 per adult and \$3.00 per child over 2.
 - Next Meeting - Wednesday 2/12/2020
- Pie Fundraiser
 - Melissa needs to call and set up pie fundraiser
 - Thought that \$ to go towards adaptive playground
 - Top 3 sellers get a prize
 - \$30.00 gift card to Amazon or Movie
 - \$20.00 gift card to Amazon or Movie
 - \$10.00 gift card to Amazon or Movie
- Next Event - Roll on America 1/18/2020

Open Forum

- Nothing brought forward to discuss

Closing Remarks

- Ashburnham Wine & Spirits gift card giveaway - Becky Allen was the big winner!!!

Meeting Adjourned at 7: 57 PM

JR Briggs PTA 2019-2020 Profit and Loss: December 2019

For the January 2020 PTA Meeting

December 1, 2019 Account Balance: \$7,475.06

December 30, 2019 Account Balance: \$7,459.63

December 2019 Income: \$189.07 December 2019 Debts: \$204.50

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ -	\$ -	\$ -	\$ -
Boosterthon	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Box Tops	\$ 125.00	\$ 11.74	\$ -	\$ -	\$ -
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Dance Event	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -
Games Event	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
Mini Grants	\$ 6,000.00	\$ 792.38	\$ -	\$ 5,207.62	N/A
Misc.	\$ 700.00	\$ 381.69		\$ 218.31	N/A
Movie Night	\$ 400.00	\$ 281.85	\$ 533.50	\$ -	\$ 251.65
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Ready Set Glow Night	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
School Supply Initiative	\$ 2,000.00	\$ 1,507.18	\$ -	\$ -	\$ (1,507.18)
Staff Appreciation Day	\$ 350.00	\$ 83.00	\$ 60.00	\$ -	\$ (23.00)
Website Maintenance	\$ 200.00	\$ -	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ -	\$ -	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Bank Interest	N/A	N/A	\$ 32.78	\$ -	\$ 32.78
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin	N/A	N/A	\$ 158.75	\$ -	\$ 158.75
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 105.00	\$ -	\$ 105.00
JRB Apparel	N/A	N/A		\$ -	\$ -
TOTAL:	\$ 16,975.00	\$ 3,557.84	\$ 890.03	\$ 5,425.93	\$ (982.00)