

J.R. Briggs Elementary School PTA
jrb-pta.org
General Membership Meeting
June 10, 2020 @ 6:30pm

President: Jason Stanton

Vice President: Michelle Parkinson

Treasurer: Greg Belkin

Secretary: Tiffani Sell

Meeting Called at 6:30 PM

Opening Remarks

- Jason Stanton, President, thanked everyone for taking their time to attend the meeting

Principal's Report

- All things considered all went well with the end of the school year
- Mr. North thanked the PTA for their staff gifts, they were very much appreciated
- Students were able to pick up their items and yearbooks as planned - it was nice to see some of the students and families

Secretary's Report

- Tiffani Sell, Secretary, presented the May meeting minutes for approval. Minutes were approved as presented.

Treasurer's Report

- Greg Belkin, Treasurer, presented the treasurer's reporting month ending May 31st, 2020.
 - Ending Balance as of May 31, 2020 \$8,342.74
 - Treasurer's report was approved and accepted as presented

Administrative Matters

- Yearbook
 - It was decided to go with the same company, TreeRing for next year. We will enroll soon to lock the previous year's rate.
 - Yearbooks will be delivered with students items when they are picked up for those who ordered before May 1st. Remaining yearbooks will be delivered by Nat.
- Roll on America Events - The 3 options proposed by Jason were discussed on how to approach the remaining Roll on America options, and it was decided to hold off until we were sure things are open and then the PTA officers will revisit.
- Boosterthon Fun Run
 - We finally sent the \$2,000 deposit (which we forgot to send last year) to secure next year's event which is tentatively scheduled for May 5 - May 14.
- Staff Appreciation

- \$25 gift cards were sent to all JRB full time employees. I received many thank you emails from the teachers who were very appreciative of the sentiment as much as the gift card itself.
- PTA Board Elections
 - Jason Staton was re-elected as President
 - Melissa Basnet was elected as Vice-President
 - Greg Belkin was re-elected as Treasure
 - Secretary position is still open
- FY21 Budget
 - Jason Reviewed the proposed budget and it was approved as presented

Closing Remarks

- Ashburnham Wine & Spirits gift card Melissa Basnet was the big winner!!!

Name	FY20 Budget	Current Spend	Current Income	Estimated FY20 Result	Proposed FY21 Budget	Estimated FY21 Result
Bingo Night	\$150.00	\$70.63	\$533.00	\$462.37	\$150.00	\$462.37
Boosterthon ¹	\$2,000.00	\$2,000.00	\$0.00	(\$2,000.00)	\$2,000.00	\$2,000.00
Box Tops	\$125.00	\$31.74	\$828.30	\$796.56	\$125.00	\$796.56
Bunny Breakfast	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	\$0.00
<i>Classroom "Go" Protective Kits</i>	<i>N/A</i>	<i>\$2,768.85</i>	<i>\$0.00</i>	<i>(\$2,768.85)</i>	<i>N/A</i>	<i>N/A</i>
Dance Event	\$1,400.00	\$2,506.00	\$4,138.00	\$1,632.00	\$1,400.00	\$1,632.00
Games Event	\$1,200.00	\$1,142.53	\$1,442.00	\$299.47	\$1,200.00	\$299.47
<i>Holiday Gift Cards</i>	<i>\$500.00</i>	<i>\$500.00</i>	<i>\$0.00</i>	<i>(\$500.00)</i>	<i>N/A</i>	<i>N/A</i>
Mini Grants	\$6,000.00	\$1,442.38	\$0.00	(\$1,442.38)	\$5,000.00	(\$5,000.00)
Misc.	\$700.00	\$694.51	\$0.00	(\$694.51)	\$700.00	(\$700.00)
Movie Night	\$400.00	\$296.85	\$533.50	\$236.65	\$400.00	\$236.65
PTO Software	\$250.00	\$0.00	\$0.00	N/A	\$250.00	(\$250.00)
Holiday Shopping Event	\$2,000.00	\$898.94	\$0.00	(\$898.94)	\$2,000.00	\$2,000.00
<i>Ready Set Glow</i> ³	<i>\$500.00</i>	<i>\$500.00</i>	<i>\$0.00</i>	<i>(\$500.00)</i>	<i>\$0.00</i>	<i>\$0.00</i>
School Supply Initiative	\$2,000.00	\$1,507.18	\$0.00	(\$1,507.18)	\$1,000.00	(\$1,000.00)
Staff Appreciation Day	\$350.00	\$473.50	\$90.00	(\$383.50)	\$350.00	(\$383.50)
Website Maintenance	\$200.00	\$0.00	\$0.00	N/A	\$200.00	(\$200.00)
Yearbook	\$200.00	\$55.78	\$115.00	\$59.22	\$200.00	(\$200.00)
Income Only Activities	FY20 Budget	FY20 Spend	FY20 Income	Estimated FY20 Result	Proposed FY21 Budget	Estimated FY21 Result
Amazon Fundraiser	N/A	N/A	\$18.05	\$18.05	N/A	\$18.05
Bank Interest	N/A	N/A	\$3.16	\$3.16	N/A	\$3.16
BJS Fundraiser ⁴	N/A	N/A	\$0.00	\$0.00	N/A	\$210.00
Clothing Donation Bin	N/A	N/A	\$239.50	\$239.50	N/A	\$239.50
Coupon Fundraiser	N/A	N/A	\$0.00	\$0.00	N/A	\$2,000.00
Dues	N/A	N/A	\$105.00	\$105.00	N/A	\$105.00
JRB Apparel	N/A	N/A	\$75.50	\$75.50	N/A	\$75.50
Pie Fundraiser	N/A	\$3,163.40	\$5,255.00	\$2,091.60	N/A	\$3,000.00
TOTAL:	\$19,725.00	\$18,052.29	\$13,376.01	(\$4,676.28)	\$16,725.00	\$5,344.76

¹ After expenses the PTA is keeping 10% and 90% is going to the adaptive playground fundraiser

² \$500 each - 6 grades (K-5, what about PK?) / 4 specials (Art, Gym, Music, Tech)

³ This is wrapped into the Mini Grant line item where it should be (as opposed to its' own line item)

⁴ This is an estimate based on FY19 proceeds

JR Briggs PTA 2019-2020 Profit and Loss: May 2020

For the June 2020 PTA Meeting

May 1, 2020 Account Balance: \$10,392.81

May 31, 2020 Account Balance: \$8,342.74

May 2020 Income: \$5.71 May 2020 Debts: \$2,055.78

******* Adjusted, Estimated Balance as of June 10, 2020: \$4,198.89*******

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ 70.63	\$ 533.00	\$ -	\$ 462.37
Boosterthon	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ (2,000.00)
Box Tops	\$ 125.00	\$ 31.74	\$ 828.30	\$ -	\$ 796.56
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Classroom "Go" Protective Kits	N/A	\$ 2,768.85			\$ (2,768.85)
Dance Event	\$ 1,400.00	\$ 2,506.00	\$ 4,138.00	\$ -	\$ 1,632.00
Games Event	\$ 1,200.00	\$ 1,142.53	\$ 1,442.00	\$ -	\$ 299.47
Holiday Gift Cards	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ (500.00)
Mini Grants	\$ 6,000.00	\$ 1,442.38	\$ -	\$ 4,557.62	N/A
Misc.	\$ 700.00	\$ 694.51		\$ 5.49	N/A
Movie Night	\$ 400.00	\$ 296.85	\$ 533.50	\$ -	\$ 236.65
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Pie Fundraiser	N/A	\$ 3,163.40	\$ 5,255.00		\$ 2,091.60
Ready Set Glow Night	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
Santa/Holiday Gear	\$ 2,000.00	\$ 898.94			\$ (898.94)
School Supply Initiative	\$ 2,000.00	\$ 1,507.18	\$ -	\$ -	\$ (1,507.18)
Staff Appreciation Day	\$ 350.00	\$ 473.50	\$ 90.00	\$ -	\$ (383.50)
Website Maintenance	\$ 200.00	\$ -	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ 55.78	\$ 115.00	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ 18.05	\$ -	\$ 18.05
Bank Interest	N/A	N/A	\$ 3.16	\$ -	\$ 3.16
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin	N/A	N/A	\$ 239.50	\$ -	\$ 239.50
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 105.00	\$ -	\$ 105.00
JRB Apparel	N/A	N/A	\$ 75.50	\$ -	\$ 75.50
TOTAL:	\$ 19,725.00	\$ 18,052.29	\$ 13,376.01	\$ 4,563.11	\$ (2,098.61)

- **Mini Grant Request totals so far** = \$792.38. Four checks so far: Andrew Bell/Technology Mini-grant for \$269.30 on 10/9/19. JR Briggs Enrichment Fund/5th Grade Mini-Grant for \$523.08 on 10/9/19. Grade 4 Mount Mini-Grant for \$200.00 on 2/14/2020. Grade 4 Beaver Brook Trip for \$450. on 2/14/2020
- **Estimated/adjusted Balance** reflects \$2,768.85 for the classroom kits not yet paid.