

J.R. Briggs Elementary School PTA

jrb-pta.org

General Membership Meeting

December 11, 2019 @ 6:30pm

SIGN-IN SHEET

NAME

MEMBER?

<input checked="" type="checkbox"/>	Jason Stanton, President	Y	N
<input checked="" type="checkbox"/>	Michelle Parkinson, Vice-President	Y	N
<input checked="" type="checkbox"/>	Tiffani Sell, Secretary	Y	N
<input checked="" type="checkbox"/>	Greg Belkin, Treasurer	Y	N
<input checked="" type="checkbox"/>	Nat North, Principal	Y	N
<input type="checkbox"/>	Jen Lilley, Vice-Principal	Y	N
1.	Karen Vine	Y	N
2.	Veronica Meneses	Y	N
3.	Becky Allen	Y	N
4.	Melissa Basile H	Y	N
5.	Elisabeth Brunkham	Y	N
6.		Y	N
7.		Y	N
8.		Y	N
9.		Y	N
10.		Y	N
11.		Y	N
12.		Y	N
13.		Y	N
14.		Y	N
15.		Y	N
16.		Y	N
17.		Y	N
18.		Y	N

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J.R. Briggs Elementary School PTA
jrb-pta.org
General Membership Meeting
December 11, 2019 @ 6:30pm

President: Jason Stanton

Vice President: Michelle Parkinson

Treasurer: Greg Belkin

Secretary: Tiffani Sell

Meeting Called at 6:32 PM

Opening Remarks

- Jason Stanton, President, thanked everyone for taking their time to attend the meeting

Principal's Report

- Not a lot of school
- Turkey Trot w/no snow
- Pre-K Thanksgiving Feast
- Maker space activity
- Making fans
- 4th grade made placemats
- 3rd grade Wampanoag tribe expert visit

Secretary's Report

- Tiffani Sell, Secretary, presented the November meeting minutes for approval. Minutes were approved as presented.

Treasurer's Report

- Greg Belkin, Treasurer, presented the treasurer's reporting month ending November 2019.
 - Ending Balance as of 11/30/19 \$7,475.06
 - Treasurer's report was approved and accepted as presented
 - Q: Where do you see the proposed income?
 - A: No area currently for expected income
 - Q: Are there things that we are trying to achieve or milestone in our funds that we as a group are trying to achieve?
 - A: Always a fundraising component that allows us to give money back to the school for initiatives, needs, activities, mini grants, boosterthon - adaptive playground.
 - Q: What is the goal of the money use?
 - A: On going providing for family fun events for our community and contribute to our community needs.
 - Q: we don't get funding correct?
 - A: Rollover amount purely from what we have done with fundraising.

Administrative Matters

- Yearbook
 - Tiffani Sell will chair the project. Michelle Parkinson and Jason Stanton will assist. Additional **Volunteers are needed** to assist with a number of tasks throughout the year.
 - Girl scouts Cadettes troop to take pictures at events
- Boosterthon Fun Run
 - The school has decided to participate in the Boosterthon Fun Run program in May 2019. This is an 8-day program beginning with a student pep-rally on Wednesday 5/6 and ending with the fun run event on Friday 5/15.
 - Conservative profit estimates, based on the WES event, suggest a profit of \$20,000-\$24,000.
 - **Volunteers are needed** to assist in event planning, fundraising and day-of-event assistance.
 - Considering call on Cushing for some senior leaders
 - Looking for Sponsors for the T-Shirts
- Bingo Night – 1/10
 - Becky Allen and Karen Vine are running this event.
 - Flyers should be going home the week of 12/16, a reminder half sheet after returning from the break
 - Start time change to 6:30
 - Staff sign up and email will be communicated
 - Book prizes
 - Will need to pick up some bingo supplies
- Roll On America Event – 1/18 and 3/20
 - Myriah Zwicker is coordinating these events.
 - Unfortunately, we have only had 36 paid attendees (12 on Sat 10/12 event and 24 at the Tuesday 11/5). This means that we will have to get 89 paid attendees (125 total) at the final two events in order to earn the \$1,000.
 - It is possible to add an additional event to meet the 125 total.
 - We will be including information on the next flyer to let everyone know that this is a fundraising event and we need to boost attendance.
- Next Meeting - Wednesday January 8th, 2020

Open Forum

- Holiday Help for JRB Kids and Families
 - Karen Vine proposed and the PTA voted to allow up to \$500 in spending to supplement the needs of this program that is being run by Dorene Francis, the previous Extended Day Director.
 - Jason Stanton is coordinating this effort with Dorene.
- Lyman pies fundraiser Proposed

- Elizabeth Branham proposed, and the PTA approved, trying [this fundraiser](#) this year prior to Easter.
- Additional information will be coming when it is available.
- during easter/spring time to sell pies, cookie rolls to put towards to the adaptive playground
- Kids Holiday Shopping Event - proposed for 2020
 - Melissa Basnett proposed this event for next year
 - This event is an opportunity for kids to do some low,or no-cost, holiday shopping for their loved ones during school.
 - Many volunteers will be needed, to help the kids shop and wrap presents, in order to make this even successful.
 - Shopping to stock this event will begin immediately after the holidays to take advantage of deep discounts in items.
 - A budget was proposed and approved for post christmas shopping up to \$1,000.00
- Next monday December 16th, the 2 finalists for the superintendent will be available from 5 to 6 in Oakmont Library

Closing Remarks

- Ashburnham Wine & Spirits gift card giveaway - Melissa was the big winner!!!

Meeting Adjourned at 7:55 PM

JR Briggs PTA 2019-2020 Profit and Loss: November 2019

For the December 2019 PTA Meeting

November 1, 2019 Account Balance: \$8,400.19

November 30, 2019 Account Balance: \$7,475.06

November 2019 Income: \$946.19 November 2019 Debts: \$1,872.03

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ -	\$ -	\$ -	\$ -
Boosterthon	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Box Tops	\$ 125.00	\$ -	\$ -	\$ -	\$ -
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Dance Event	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -
Games Event	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
Mini Grants	\$ 6,000.00	\$ 792.38	\$ -	\$ 5,207.62	N/A
Misc.	\$ 600.00	\$ 327.83	\$ -	\$ 272.17	N/A
Movie Night	\$ 400.00	\$ 281.85	\$ 533.50	\$ -	\$ 251.65
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Ready Set Glow Night	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
School Supply Initiative	\$ 2,000.00	\$ 1,507.18	\$ -	\$ -	\$ (1,507.18)
Staff Appreciation Day	\$ 350.00	\$ 83.00	\$ 60.00	\$ -	\$ (23.00)
Website Maintenance	\$ 200.00	\$ -	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ -	\$ -	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Bank Interest	N/A	N/A	\$ 0.78	\$ -	\$ 0.78
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin	N/A	N/A	\$ -	\$ -	\$ -
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 90.00	\$ -	\$ 90.00
JRB Apparel	N/A	N/A	\$ -	\$ -	\$ -
TOTAL:	\$ 16,975.00	\$ 3,492.24	\$ 684.28	\$ 5,479.79	\$ (1,187.75)