

J.R. Briggs Elementary School PTA

jrb-pta.org

General Membership Meeting

June 12, 2019 @ 6:30pm

SIGN-IN SHEET

NAME

MEMBER?

Jason Stanton, President

(Y) N

Michelle Parkinson, Vice-President

(Y) N

Jerri Lumbert, Secretary

(Y) N

Greg Belkin, Treasurer

Y N

Nat North, Principal

Y N

Jen Lilley, Vice-Principal

Y N

1. Backe Miller

(Y) N

2. Ryan Monaghan

(Y) N

3. Kellie A Robichaud

(Y) N

★ (4)

4. Karen Vine

(Y) N

5. Tiffani Sell

(Y) N

6. Chrystal Maguire

(Y) N

7. Veronica Meneses

(Y) N

8. _____

Y N

9. _____

Y N

10. _____

Y N

11. _____

Y N

12. _____

Y N

13. _____

Y N

14. _____

Y N

15. _____

Y N

16. _____

Y N

17. _____

Y N

18. _____

Y N

JR Briggs PTA Meeting Minutes
June 12, 2019

President: Jason Stanton
Treasurer: Greg Belkin

Vice President: Michelle Parkinson
Secretary: Jeraldine Lumbert

Meeting called to order at 6:30 PM

Welcome and Thanks

Principal's Report

- * Mr. North, principal, reported all the end of the year activities going on at the school.
- * Preschool/Kindergarten saw Pumpnickel Puppets at the school.
- * Kindergarten field trip to Ecotarium
- * First Grade field trip to Davis Farmland
- * Fourth Grade field trip to Beaver Brook
- * Fifth Grade
 - Nature's Classroom, Visit to Cemetery, Hike up Wachusett, Rover Derby, Ice Cream Social, etc.
- * Memorial Day Observance
- * Spring Concert
- * Fine Arts and Technology Night
- * Field Day

Secretary's Report

Jerri Lumbert, secretary, presented the notes, from May's meeting for approval. Minutes were approved as presented.

Treasurer's Report

Greg Belkin, treasurer, went over the monthly budget report. Yearbook made a small profit this year. Monthly report was approved as presented.

Yearbook

Emily Labrecque is running the project. Tiffani Sell, Chrystal Maguire, and April Woodward helped with a number of tasks to help with the completion of the project. Yearbooks were distributed today at the ice cream social for the 5th graders. All other yearbooks will go home at the end of the week. Tree Ring partners with Trees for the Future, to plant a tree in our school's name for each yearbook sold. They will be planting 126 trees this year in J.R. Briggs Elementary's name.

Boosterthon

The school has decided to participate in the Boosterthon Fun Run Program in May 2020. This event runs for 8 days beginning with a student pep rally on May 6th and ending with the fun run event on May 15th. There is a \$2000.00 non-refundable base cost and percentage split (50%-51%). Conservative profit estimates, based on WES event, suggests a profit of \$20,000-\$24,000. A motion was passed to have Jason Stanton sign the contract with Boosterthon.

School Council Elections

Tiffani Sell and Sarah Davis were elected to the school council for next year.

FY20 Budget

- * Boosterthon
 - * Staff Appreciation increase to \$350
 - * Box Tops \$125
 - * Software \$ 250
 - * Movie Night
- All items passed with additions,

Open Forum

- * Attending members are invited to bring agenda items forth.

- * Reimbursement - Brenda Brown for Box Tops
 - * Postage
 - * Winning class took part in a popcorn party for raising the most box tops
 - * Motion carried
- * Reimbursement to Jason Stanton for purchasing freeze pops for field day.
 - * Motion carried

Raffle Winner: Karen Vine

Meeting adjourned at 6:55 PM

Next Meeting: September 11, 2019

JR Briggs PTA 2018-2019 Profit and Loss: May 2019

For the June 2019 PTA Meeting

May 1, 2019 Account Balance: \$10,750.54

May 31, 2019 Account Balance: \$10,695.93

May 2019 Income: \$5.46 May 2019 Debts: \$59.07

Name	2018 2019 Budget	Current Spend	Current Income	Event Result
Amazon Fundraiser			\$ 13.20	\$ 13.20
Bank Account Interest	0		\$ 3.75	\$ 3.75
Bingo Night	\$ 150.00	\$ 39.27	\$ 400.35	\$ 361.08
BJs Fundraiser			\$ 210.00	\$ 210.00
Box Tops		\$ 89.65	\$ 670.50	\$ 580.85
Bunny Breakfast	\$ 1,750.00	\$ 1,497.99	\$ 1,467.75	\$ 30.24
Clothing Donation Bin			\$ 209.75	\$ 209.75
Coupon Fundraiser		\$ 1,262.50	\$ 3,310.00	\$ 2,047.50
Dance Event (1)	\$ 1,400.00	\$ 2,637.32	\$ 3,107.00	\$ 469.68
Games Event (2)	\$ 1,200.00	\$ 1,562.68	\$ 1,409.00	\$ (153.68)
Holiday Bazaar/Parents Night Out	\$ 650.00	\$ 584.14	\$ 1,049.89	\$ 465.75
JRB Apparel			\$ 185.5	\$ 185.50
Mini Grants	\$ 6,000.00	\$ 3,625.00		\$ 2,375
Misc.	\$ 600.00	\$ 404.94	\$ 195.00	\$ (209.94)
Movie Night	\$ 350.00	\$ 323.94	\$ 471.50	\$ 147.56
PTA Dues	0		\$ 210.00	\$ 210.00
PTO Software and Dues	\$ 130.00	\$ 184.50		
Ready Set Glow Night	\$ 300.00	\$ 300.00		\$ (300.00)
Roll on America			\$ 1,000.00	\$ 1,000.00
School Supply Initiative	\$ 2,000.00			
Staff Appreciation Day (3)	\$ 250.00	\$ 274.95	\$ 60.00	\$ (214.95)
Website Maintenance	\$ 200.00			
Yearbook			\$ 139.95	\$ 139.95
TOTAL:	\$ 14,680.00	\$ 12,786.88	\$ 14,113.14	\$ 1,326.26

Notes:

(1) \$1,177 for the florist and \$942 for the photographer were passed through the PTA, so actual spending for the event is \$518.32.

(2) \$427 for the photographer was passed through the PTA. Actual spending is \$1,135.68

(3) \$60 in donations were received to help offset the cost of the event, so actual spending for the event was \$214.95.

Mini Grant Name	Current Spend	Approved
4th and 5th Grd. Hanover Theater	\$ 650.00	\$ 650.00
4th Grd. Beaver Brook Trip	\$ 375.00	\$ 375.00
Kindergarten Ecotarium Trip	\$ 650.00	\$ 650.00
1st Grd. David Farmland Trip	\$ 650.00	\$ 650.00
2nd Grd. Brattleboro Trip	\$ 650.00	\$ 650.00
3rd Grd. Sturbridge Village Trip	\$ 650.00	\$ 650.00
Specialist Mini Grant (not included in above matrix, because check not distributed/cashed)	\$ 650.00	\$ 650.00
TOTAL:	\$ 4,275.00	\$ 4,275.00

JR Briggs PTA 2019 2020 Proposed Budget
For the June 2019 PTA Meeting

Name	2018 2019 Budget	Proposed 2019 2020 Budget	Current Spend
Bunny Breakfast	\$ 1,750.00	\$ 1,750.00	Spend was under budget. Recommend we leave as-is.
Boosterthon	N/A	\$ 2,000.00	New to 2019 2020 budget.
Bingo Night	\$ 150.00	\$ 150.00	Spend was under budget. Recommend we leave as-is.
Dance Event	\$ 1,400.00	\$ 1,400	Spend was under budget. Recommend we leave as-is.
Games Event	\$ 1,200.00	\$ 1,200.00	Spend was under budget. Recommend we leave as-is.
Holiday Bazaar/Parents Night Out	\$ 650.00	\$ 650.00	Spend was under budget. Recommend we leave as-is.
Mini Grants	\$ 6,000.00	\$ 6,000.00	Spend was under budget. Recommend we leave as-is.
Misc.	\$ 600.00	\$ 600.00	Spend was under budget. Recommend we leave as-is.
Movie Night	\$ 350.00	\$ 400.00	We were close to the limit here, so recommend \$400
PTO Software and Dues	\$ 130.00	\$ 250.00	Recommend we increase to \$250
Ready Set Glow Night	\$ 300.00	\$ 300.00	Recommend we leave the same.
School Supply Initiative	\$ 2,000.00	\$ 2,000.00	Recommend we leave the same.
Staff Appreciation Day	\$ 250.00	\$ 350.00	We were over, so recommend we increase to \$350
Website Maintenance	\$ 200.00	\$ 200.00	Recommend we leave the same.
Yearbook	N/A	\$ 200.00	Recommend we leave the same. (1)
TOTAL:	\$ 14,980.00	\$ 13,100.00	

* BOX TIPS ~~10.00~~ \$125

- There are other initiatives and actives the PTA does, besides from those listed here. However, those activities (such as BJs Fundraiser) do not incur expenses. Therefore, they are not listed here for approval.

(1) SOME PEOPLE SENT IN CHECKS + ASKED US TO PURCHASE BOOKS FOR THEM SO WE NEED SOME MONEY IN THE BUDGET TO ACCOUNT FOR THIS PASS-THROUGH TRANSACTION