

J.R. Briggs Elementary School PTA

jrb-pta.org

General Membership Meeting

February 12, 2020 @ 6:30pm

SIGN-IN SHEET

NAME

MEMBER?

Jason Stanton, President

Y N

Michelle Parkinson, Vice-President

Y N

Tiffani Sell, Secretary

Y N

Greg Belkin, Treasurer

Y N

Nat North, Principal

Y N

Jen Lilley, Vice-Principal

Y N

1. Brenda Brown

Y N

2. Melissa Bassett

Y N

3. Becky Allen

Y N

~~4. Jamie Lilley~~

~~Y N~~

5. _____

Y N

6. _____

Y N

7. _____

Y N

8. _____

Y N

9. _____

Y N

10. _____

Y N

11. _____

Y N

12. _____

Y N

13. _____

Y N

14. _____

Y N

15. _____

Y N

16. _____

Y N

17. _____

Y N

18. _____

Y N

J.R. Briggs Elementary School PTA
jrb-pta.org
General Membership Meeting
February 12, 2020 @ 6:30pm

President: Jason Stanton

Vice President: Michelle Parkinson

Treasurer: Greg Belkin

Secretary: Tiffani Sell

Meeting Called at 6:36 PM

Opening Remarks

- Jason Stanton, President, thanked everyone for taking their time to attend the meeting and supporting the PTA

Principal's Report

- Math Pilot is huge - both options are great
- 2 different ones going on most grade levels are broken into 2 teams each to pilot each
- Decision on which to choose for next year will be made hopefully by March
- PTA staff lunch today was amazing!!

Secretary's Report

- Tiffani Sell, Secretary, presented the January meeting minutes for approval. Minutes were approved as presented.

Treasurer's Report

- Greg Belkin, Treasurer, presented the treasurer's reporting month ending December 2019.
 - Ending Balance as of December 2019 \$7,459.63
 - Treasurer's report was approved and accepted as presented
 - Greg is going to call Athol to find out why statements are coming so late
 - Greg reviewed the transactions, some additional charges, late fees and issues
 - No questions
 - Motion passed to add 100.00 to the misc. budget, for a total of \$700, for random expenses

Administrative Matters

- Yearbook
 - Tiffani Sell will chair the project. Michelle Parkinson and Jason Stanton will assist. Additional **Volunteers are needed** to assist with a number of tasks throughout the year.
 - Tiffani has proposed the idea to the group to consider PTA purchasing Standard, softcover yearbooks for all 5th grader students - the cost would be

roughly \$2,000.00 (give or take from year to year)

- Pros:
 - We currently have extra funds
 - No need for those who can't afford to avoid or speak up
 - Helps give a break since 5th grade parents are also paying the cost for Nature's classroom
 - Families with multi children get a break
 - PTA gift to that graduating class
 - We can still accept donations towards this expense if chose
 - Any additional wants such as extra pages, hard cover etc. would be at expense of the students
 - May raise dedication cost
 - Prevents any students from being left out
 - We have planned to add additional fundraisers that may cover this cost
 - Those who would prefer hardcover or extras would need to pay for them
- Cons
 - Not sure that it is a cost that the PTA could sustain yearly
 - Thought if we were going to donate that amount it could go to something else such as a trip or party
 - Not sure that's fair for other grades
 - May be hard to track those who want extras - may be extra work
- It was decided to revisit this idea in June and consider adding it to next school years budget
- Boosterthon Fun Run
 - The school has decided to participate in the Boosterthon Fun Run program in May 2019. This is an 8-day program beginning with a student pep-rally on Wednesday 5/6 and ending with the fun run event on Friday 5/15.
 - Conservative profit estimates, based on the WES event, suggest a profit of \$20,000-\$24,000.
 - **Volunteers are needed** to assist in event planning, fundraising and day-of-event assistance.
 - Fundraising for event t-shirts may be difficult. Many organizations in the area have already been contracted by the school for Ready Set Glow. Any ideas are appreciated.
 - We will revisit this when we are closer to the event
- Bingo Night - 1/10
 - Becky Allen and Karen Vine ran this event.
 - Total 132 attendance

- Total revenue was up since last year
- Thank you for all the teachers help and donations
- Feedback and suggestion from last year
 - Make this strictly bingo for books
 - Including a raffle or door prize for a bookstore
 - Focus on the books only
 - Keep change to earlier time 6:30
 - Increase the number of winners
 - Will have an announcement sheet
 - Highlighters sitting around to mark the boards
 - Increased price on snack to keep from losing money
- Roll-on America - remaining dates - 3/20 & tbd
 - Unfortunately, we have only had 55 paid attendees (12 on Saturday 10/12 event, 24 on Tuesday 11/5 and 19 on Saturday 1/18). This means that we will have to get 70 paid attendees (125 total) in order to earn the \$1,000. The final scheduled event is Friday 3/20
 - We need to add an event if we want to have a chance at earning the \$1,000.
 - May 1st or 2nd
- Snowflake Dance Party – 1/31
 - Amanda Davidson ran this event.
 - It was a great event and is expected to raise \$750+
 - Event went well
 - Will have numbers and additional information for next meeting
- Staff Appreciation Lunch – 2/6
 - Jason Stanton ran this event
 - Event went well, Jason and Melissa did an awesome job
- Lyman Orchards Pie and Otis Spunkmeyer® Cookie Dough Fundraiser
 - This fundraiser is being run by Melissa Basnett and Elizabeth Branham
 - This is currently still running until 2/25.
 - Orders will be delivered on 4/2
- Box Tops
 - With the new policy being written regarding food as rewards and within the school classrooms changing, we have changed the BoxTop Top Collector winner prizes to a classroom gift certificate for \$10.00 to a store of the winning teacher's choice. There would be 6 winners at \$10.00 each totaling \$60.00 for the year. The current budget of \$125 should cover this cost.
 - Can send in receipts if too much a hassle
 - Its never too late to send in box tops
- Next Meeting - Wednesday 3/11/2020

- Next Event -
 - Game Night – 3/6
 - Jason Stanton is running this event
 - Roll on America – 3/20
 - Bunny Breakfast – 3/28
 - Jason Stanton **WOULD LOVE TO NOT CHAIR THIS EVENT**, but is happy to help out

Open Forum

- Mini Grants
 - 4th Grade requested 450.00 for Beaver Brook
 - 4th Grade requested \$200.00 for Theater at the mount “Beauty and the Beast”
 - Motion passed
- Proposal for fundraiser
 - Brenda Brown - working with expressive printing downtown Proposing “School NotePads”
 - Cost less than a dollar per pad
 - Need to purchase a minimum of 100 pads
 - Cost range from \$1.00 to \$1.25 per pad - 25 or 50 sheets per pad
 - Recommended to call monty tech to price shop
 - A motion was made and passed to Authorize Brenda to make the decisions needed and can spend up to \$200.00
 - Recommended cost from group \$3.00 each or 2 for \$5.00
 - More on this to come
- Melissa asked the question - Can we purchase hand sanitizer dispensers to put outside of the cafeteria
 - Nat will have the janitor see what is currently available and report back what is needed

Closing Remarks

- Ashburnham Wine & Spirits gift card giveaway - Melissa Basnett was the big winner!!!

Meeting Adjourned at 7:49 PM

JR Briggs PTA 2019-2020 Profit and Loss: January 2020

For the February 2020 PTA Meeting

January 1, 2020 Account Balance: \$7,459.63

January 31, 2020 Account Balance: \$7,492.93

January 2020 Income: \$533.30 January 2020 Debts: \$500.00

Name	Proposed 2019 2020 Budget	Current Spend	Current Income	Remaining Budget	Result
<i>Events w Expected Cost</i>					
Bingo Night	\$ 150.00	\$ -	\$ 533.00	\$ -	\$ -
Boosterthon	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Box Tops	\$ 125.00	\$ 11.74	\$ -	\$ -	\$ -
Bunny Breakfast	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -
Dance Event	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -
Games Event	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
Holiday Gift Cards	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
Mini Grants	\$ 6,000.00	\$ 792.38	\$ -	\$ 5,207.62	N/A
Misc.	\$ 600.00	\$ 381.69		\$ 218.31	N/A
Movie Night	\$ 400.00	\$ 281.85	\$ 533.50	\$ -	\$ 251.65
PTO Software	\$ 250.00	\$ -	\$ -	\$ -	N/A
Ready Set Glow Night	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
School Supply Initiative	\$ 2,000.00	\$ 1,507.18	\$ -	\$ -	\$ (1,507.18)
Staff Appreciation Day	\$ 350.00	\$ 83.00	\$ 60.00	\$ -	\$ (23.00)
Website Maintenance	\$ 200.00	\$ -	\$ -	\$ -	N/A
Yearbook	\$ 200.00	\$ -	\$ -	\$ -	\$ -
<i>Income-Only Activities</i>					
Amazon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Bank Interest	N/A	N/A	\$ 1.40	\$ -	\$ 1.40
BJS Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Clothing Donation Bin	N/A	N/A	\$ 158.75	\$ -	\$ 158.75
Coupon Fundraiser	N/A	N/A	\$ -	\$ -	\$ -
Dues	N/A	N/A	\$ 105.00	\$ -	\$ 105.00
JRB Apparel	N/A	N/A		\$ -	\$ -
TOTAL:	\$ 17,625.00	\$ 4,057.84	\$ 1,391.65	\$ 5,425.93	\$ (1,013.38)